Policies and Procedures Tool

Available through Providers' eAcademy.

What are Policies and Procedures?

The Policies and Procedures tool allows admins to upload, distribute and report on your organization's policies and procedures, making this information easily accessible, up-to-date and consistent.

Applications and Benefits

- Simplify preparation for accreditation and audits;
- Improve risk management; and
- Streamline onboarding through auto-enrollment of staff.

Features of the Policies and Procedures Tool

- Version Control: Update documents as policies and procedures change, upload new documents and change version numbers.
- Attestation Statements: Enable staff to read and certify their understanding of your organization's policies and procedures.
- Reporting: View a detailed breakdown of completion and compliance statistics per document or individual staff member.
- Accessibility: Make policies and procedures always available for staff to download them through the Learning Management System (LMS).

Interested in learning more?
Contact Amanda at amanda@providers.org

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